



Town of Arlington, Massachusetts
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Minutes 12/16/2010

In attendance were:

Steve Andrew *
 Adam Chapdelaine*
 John FitzMaurice
 Charles Foscett, Chairman
 Steve Gilligan*
 Diane Johnson
 Ruth Lewis*
 Anthony Lionetta
 Barbara Thornton

* Denotes those not in attendance

1. Meeting Opened: Charlie Foscett called the meeting to order. CPC members were provided with various materials. The memorandum of the 12/02 meeting was reviewed and approved.

2. School Fire Alarm Panel: Diane Johnson requested CPC's consideration on the use of funds remaining from the replacement of the Fire Alarm Panel at the High School. The panel has been replaced and there is a residual of \$12k. Other related needs that this amount could be applied too are 1) the next step to make the HS panel fully addressable, or 2) use it to help replace the fire alarm panel at the Ottoson. The third option would be to sweep it back in the plan and re-apply it to other needs.

The Ottoson panel replacement is estimated to cost \$23k. Given the situation, the School Department would take the additional \$11k, needed to supplement the \$12k, out of the Operating budget. While there was support for the reallocation of these dollars to the Ottoson, the CPC decided to take a formal vote on it at the next meeting, once it has a clearer picture of the Capital Budget for this year.

3. Photocopiers: Charlie Foscett reported that Adam Chapdelaine would like a one year freeze on new leases for photocopiers (Town and School wide). This would provide time for him to formulate a copy center approach in each building with networking and replacement of printers, as well as a more financially strategic plan for operations (toner /ink) and for negotiating leases in the future.

4. Subcommittee Reports: Barbara Thornton reported on the review of requests for a number of Departments. Written reports were provided to the CPC. Highlights were as follows:

- Town Manager Requests: Several Green Communities Act grant related items were noted. These involve matching in-kind services or minor amounts of Town funds to get grants and, more importantly, save energy and annual energy costs.
- Library Requests: There is about \$19k in residual balances that could be swept back into the plan.
- Health and Human Services: The School Department should coordinate with the HHS on the School Department's intent to expand the in-town SPED program to better understand consequences and issues, such as third party reimbursements.
- School Requests: Requests for Gym Floor refurbishment are an Operating expense given their individual cost and short life. Bus request for \$43k can be deleted. Also delete Van and Pierce School Chiller requests.

5. Follow up on PW Committee Items: Tony Lionetta was requested to follow up with John Bean on the matters concerning Wheelchair Ramp Request (establish priority list and an estimate for the Town's possible annual production rate) Also, there was discussion about the Slide Replacement at Robbins and following up with Joe Connelly.
6. Review Draft Capital Plan: The CPC reviewed that draft plan for duplicate entries, incorporation of Subcommittee findings and CPC decisions, and related modifications. Charlie Foskett will input changes and issue a new draft plan. A major alteration of Redevelopment Board list of requests is expected and then will need to be reviewed by the Subcommittee. Also, Planning Requests will need some scrutiny. The question was raised if CDBG funding should be treated the same way as other grants are being asked to be treated.
7. Next Meeting: The next meeting is scheduled for January 6, 2011 at 5PM.
8. Adjournment: Meeting adjourned at 7:30.